ST KILDA PARK PRIMARY SCHOOL

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MELBOURNE VIC 3182
PHONE: (03) 8598 6444
ABN: 22 082 694 131
School email: st.kilda.park.ps@education.vic.gov.au
Principal email: neil.scott@education.vic.gov.au

Dear SKiPPS parent/guardian,

Foundation Curriculum Contributions, Extra-Curricular Items and Activities and Other Contributions 2026

St Kilda Park Primary School is looking forward to another great year of teaching and learning and we would like to advise you of St Kilda Park Primary School's financial contributions for 2026.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, all government schools require and request an annual contribution to cover the cost of essential learning items and we appreciate the ongoing support of our families in making this payment to ensure that our school can offer the best possible education and support for our students.

The **Curriculum Contribution** we ask you to consider making is to provide class requisites (stationery, texts, books, equipment, online subscriptions) for your child to use daily in the classroom. At other schools parents are issued with a book list and asked to source these resources themselves, however SKiPPS chooses to purchase everything your child needs throughout the year in bulk at discounted prices. This allows us to keep parent contributions below what is asked by other schools and provide consistency of materials that all students can access.

This Curriculum Contribution also includes the **cost of excursions/incursions and other activities** or services that the school deems essential to student learning of the standard curriculum (eg. Year 3/4 Kitchen Garden etc). Families will be informed in advance with a notice when all activities are conducted throughout the year.

All government schools also rely on **Other Contributions** from families in order to provide additional activities, supports, equipment, resources, materials, services and building maintenance to broaden and enrich your child's time at our school. **For 2026 we are requesting a general contribution amount of $250** and this includes a contribution to allow us to employ a **designated staff member to manage first aid and medical needs across the school.** We also have tax-deductible funds set up for our school Library and our Building Fund and we are requesting donations of $50 for each fund. Contributions made into these funds are classed as fully tax deductible and Compass will issue you with a receipt to present to your accountant at the end of the tax year. SKiPPS is very grateful for this generosity. It's part of what makes St Kilda Park Primary School such a special community.

Finally, we draw your attention to **Extra-Curricular Items and Activities.** We do not ask for payment up-front for these but rather ask you to pay if you would like your child to take part. This includes non-compulsory things like school photos, the Maths Talent Quest, District sports events or private individual music tuition.

We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Neil Scott
Principal

Laura Mullan
School Council Treasurer

Parent payment schedule – Foundation

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Foundation classroom consumables, materials & equipment • Exercise books, stationery, paper, art materials, etc	$190
Foundation Online Subscriptions • Mathletics, Times Tables Rockstars, Essential Assessment etc.	$ 50
Foundation activities • Activities that all students are expected to attend such as: excursions, incursions, school sports, sporting activities, gala days including travel and entry fees.	$300
Total Curriculum Contributions	**$540.00**

Other Contributions - for non-curriculum items and activities	**Amount**
First Aid Contribution (requested - $175) At SKiPPS we hold the safety and wellbeing of our students as paramount to their school experience. However, we do not receive Government funding to have a school nurse or designated staff member in charge of first aid. This contribution will allow us to employ a specific staff member to provide first aid to all students and manage medical situations. They will ensure our sick bay and classrooms are stocked with first aid supplies, along with managing action plans and equipment for students with asthma, anaphylaxis, diabetes, epilepsy or other serious medical conditions.	$
Grounds and garden maintenance contribution (requested $75). A contribution to support the upkeep of the school grounds and garden, including engaging a grounds person to keep the school looking its best.	$
Total Other Contributions	**$250**

Tax deductible contributions	
Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure (Suggested - $50).	$
Library fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource. (Suggested - $50).	$
Total tax-deductible contributions	**$100**

Extra-Curricular Items and Activities – provided on a user-pays basis

St Kilda Park Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

The cost of extra-curricular items and activities will be advised throughout the year.

Extra-Curricular Items and Activities ('Pay as you go' throughout the year)	Amount
Swimming program (dates TBC)	$ 50 (TBC)
School photos (paid directly to the photographer)	Various
Entry into competitions such as Maths Talent Quest, Maths Games Day, Writing Competitions etc (various)	Various
Extra-curricular programs or activities such as instrumental music tuition, orchestra, rock band, coding club, chess club, tennis, soccer, basketball	Various
Total Extra-curricular Items and Activities	**Various**

Financial Support for Families

St Kilda Park Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- *State Schools Relief (SSR)*
- *Payment plans for Extra-Curricular Items and Activities*

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Neil Scott
Ph: 03 *8598 6444* | Email: *neil.scott@education.vic.gov.au*

Total

Category		Totals
Curriculum Contributions		$ 540
Other Contributions	*(Non-tax deductible)*	$ 250
Library & Building Fund	*(Tax-deductible)*	$ 100
(For tax purposes, save or print your Compass receipt upon payment)		
Extra-Curricular Items and Activities		$ Various
Total		**$ 890**

Payment methods

- **Compass (preferred method of payment) - Through the parent payment portal on the SKiPPS website http://www.skipps.vic.edu.au/**

  Click on the Compass link and enter your username and password. NOTE: Please keep your log in details in a safe place for future use.
- Credit Card – Payment details can be entered via Compass (see above Compass; preferred method of payment) or contact the school office.
- Cash/Cheque - Please pay at the school office.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW

FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.

PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).

FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.

SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

FINANCIAL ASSISTANCE

INFORMATION FOR FAMILIES

Every Victorian child should have access to the world of learning opportunities that exist beyond the classroom. The Camps, Sports and Excursions Fund helps ensure that no student will miss out on the opportunity to join their classmates for important, educational and fun activities. It is part of making Victoria the Education State and the Government's commitment to breaking the link between a student's financial circumstances and their outcomes.

CAMPS, SPORTS and EXCURSIONS FUND (CSEF)

School camps provide children with inspiring experiences in the great outdoors. Excursions encourage a deeper understanding of how the world works while sports teach teamwork, discipline and leadership. All are a part of a healthy curriculum.

CSEF is provided by the Victorian Government to assist eligible families to cover the costs of school excursions, camps and sporting activities.

If you hold a valid means-tested concession card or support an out of home care student you may be eligible for CSEF. A special consideration category also exists for asylum seeker and refugee families. The allowance is paid directly to the school to use towards expenses relating to camps, excursions or sporting activities for the benefit of your child.

The annual CSEF amount per student is $400 for all school students.

HOW TO APPLY

New applicants should contact the school office to obtain a CSEF application form or download from the website below.

If you applied for CSEF at your child's school last year, you do not need to complete an application form this year unless there has been a change in your family circumstances.

You only need to complete an application form if any of the following changes have occurred:

- **new student enrolments**: your child has started or changed schools this year.
- **changed family circumstances:** such as a change of custody, change of name, concession card number, or new siblings commencing this year.

Check with the school office if you are unsure.

MORE INFORMATION

For more information about CSEF visit:
https://www.vic.gov.au/camps-sports-and-excursions-fund



Compass

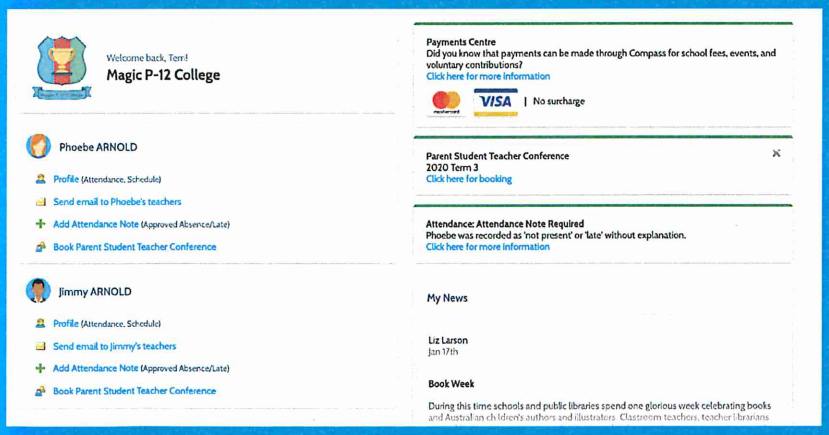
School Fees & Contributions Parent Guide

A step by step guide to take you through paying your school contributions through the Compass Portal.



Web Browser

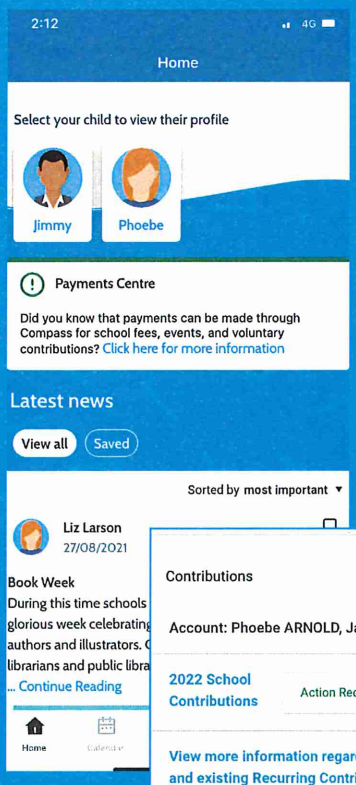
Click the 'Payment Centre' Banner from your Home Page to access your Contributions.





Compass App

Select Payments Centre from your Home Page.



W | compass.education P | 03 9005 5217 E | support@compass.edu.au

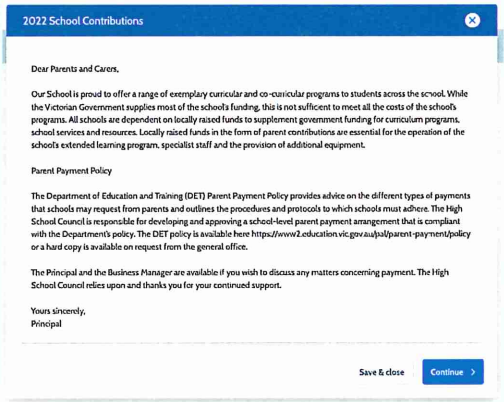


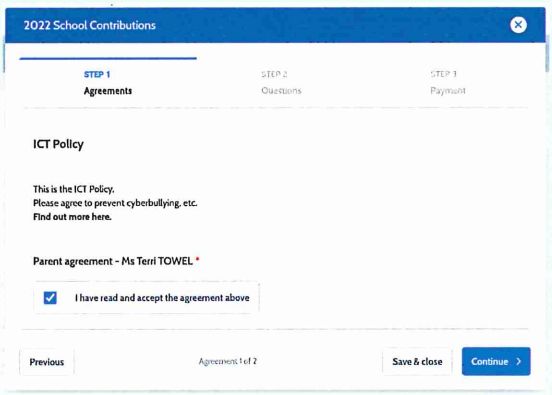
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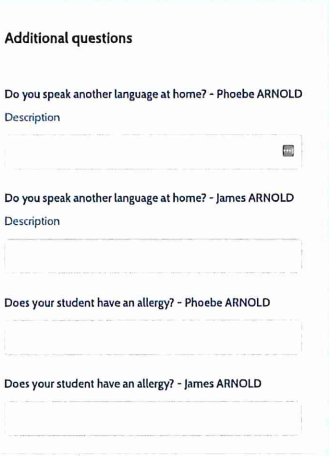
1. Description, Agreements & Questions

The first thing you'll see is your school's customised description, detailing information about contributions.

Clicking through, you may be prompted to fill out any Agreements & Questions that are relevant to your student and their enrolment.



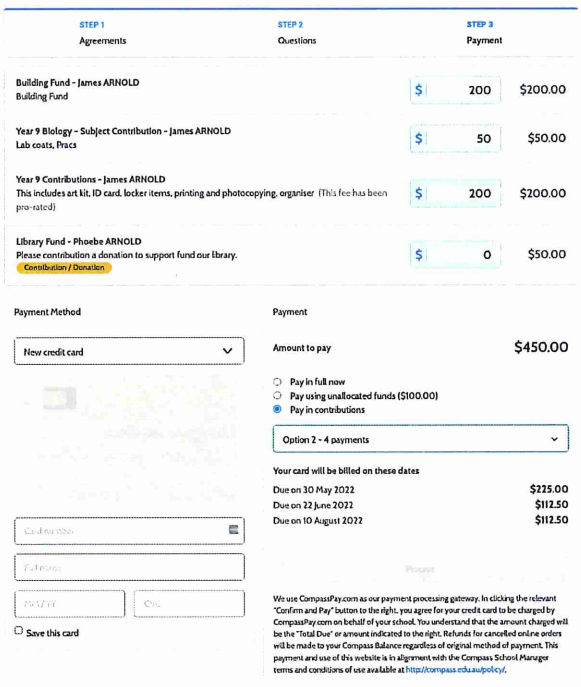


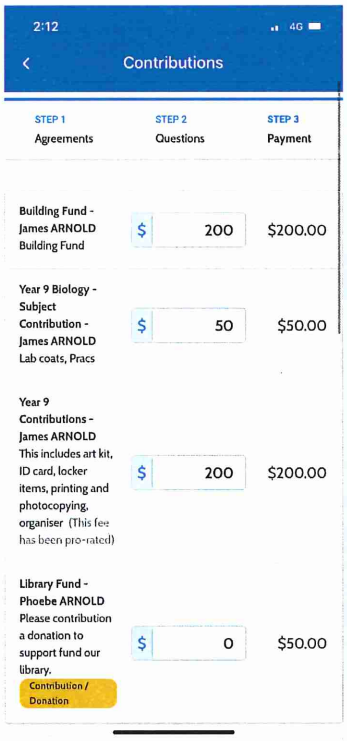


2. Paying your Contributions

Next, you'll see the contributions your school has posted against your student/s.

From here, you may have a few different items to choose from, broken down by student and fee type. As each item is voluntary, you can choose the amount you'd like to pay today. Next time you access your Contributions, the amounts available to pay will have decreased.





Payment Options

1. Credit Card/Saved Card

Just like an Event, pay the chosen amount in one go.

2. Payment Plan

Choose from your school's preset options to setup a direct debit.

3. Credits/Unallocated Funds

If you see this option, your school has applied a credit against your account.

The amount you're choosing to pay here will need to equal the credit amount.

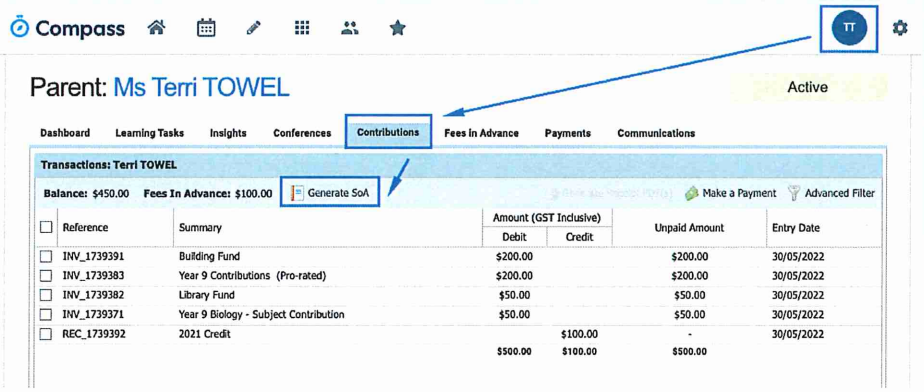
3. Accessing your Payment History

Each time you make a payment through Compass, you'll receive a receipt straight to your email address.

Within the portal, you can also access your **Payment History through Payments Centre.**

To generate a **Statement of Account PDF**, simply navigate to your parent account via your initials in the top right, and select the Contributions tab. From here, generate your SoA.







Handy Tips & Tricks

✓ **Chip away at your Contributions as you please!**

You can access your Compass App at anytime to see what's been paid, and choose to pay more if required.

✓ **Keep all your Events and Contributions in one spot.**

No need to jump between multiple programs and paper forms - it's all in Compass!

✓ **Manage your own Payment History in-app, without having to call up the Admin Office!**

Automated emails and downloadable statements make it even easier to know what's been paid.